



# ÉCOLE MILLSTREAM ELEMENTARY

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## Hot Lunch Program

*Thank you for helping making our first online hot lunch a success!  
We appreciate your patience as we all learn how to navigate this new system.*

Please take a moment to review the following:

- 1) You DO NOT need a credit card to open a PayPal account. You can link the account directly to your bank account and use it like a debit transaction. Instructions are online at [www.munchalunch.com](http://www.munchalunch.com)
- 2) Please make sure you have completed your transaction. You will receive TWO email confirmations if paying via PayPal and ONE if you are choosing to pay by cheque. One will be from munchalunch and one from PayPal. If you have not received an email(s) then you HAVE NOT completed the transaction. Please go back to your account and follow ALL of the steps.
- 3) In order to streamline the system we prefer you pay online or by cheque. Cheques continue to be made out to Millstream PAC. Cheques MUST be delivered to the office NOT to your child's class as teachers are no longer asking for orders/payments.
- 4) For ANY questions/help/support please review the FAQ's on the munchalunch website as most answers can be found there. If you cannot locate the information you are seeking please feel free to contact Sarah Ramsbottom. We want to make this an easy process for everyone involved!! You can contact Sarah at [Swramsbottom@gmail.com](mailto:Swramsbottom@gmail.com) Or 250-893-0801.
- 5) Please let your child know what you've ordered for them to avoid their disappointment on Hot Lunch Day. Munchalunch makes this easy with those handy reminder emails the day before. ☺☺
- 6) Orders are still open for Subway Day and the Free Hot Dog day! (Please be advised that Hot Lunch for May is Subway. Hot Lunch for June is Hot Dogs.)
- 7) We welcome any restaurant/food recommendations you may have. Email them to Sarah at [swramsbottom@gmail.com](mailto:swramsbottom@gmail.com) or [heather.mansfield@hotmail.com](mailto:heather.mansfield@hotmail.com)
- 8) If you have an allergy concern or would like an alternative option provided for allergy/religious reasons please contact Sarah at [swramsbottom@gmail.com](mailto:swramsbottom@gmail.com) or Heather at [heather.mansfield@hotmail.com](mailto:heather.mansfield@hotmail.com) and we will do our absolute best to accommodate.

*(If you require help and would like Miss Treloar to place the order for you, please see her in the office.)*